

Application Form

Received on _____

Continuing education programmes

1. Programmes

Programme beginning in (year) _____

Subject area Programme Module

For attendance of individual modules, please select the subject area and enter the module title.

Price: CHF _____ per module.

2. Personal Details

Title Ms Mr Title Surname Name(s) Date of birth Nationality

3. Home address

 Postal address Billing addressHouse number/Street Town/Postcode Country Telephone Number Mobile number Fax number Personal e-mail address

4. Business address

 Postal address Billing addressEmployer House number/Street Town/Postcode Country Telephone number Fax number Business e-mail address

5. Education and postgraduate education (please complete - select all that apply)

	Subject	Graduation year
<input type="checkbox"/> University degree (pursuant to Art. 34 (1) HSG) or equivalent qualification		
Equivalent qualification		
<input type="checkbox"/> Completion of a relevant programme at tertiary level worth at least 60 ECTS credits and six years' work experience, of which at least 3 years must have been in a field related to the subject of the programme chosen.		
<input type="checkbox"/> University entrance certificate or equivalent and six years' work experience, of which at least 3 years must have been in a field related to the subject of the programme chosen.		

For applicants without a university entrance certificate only

<input type="checkbox"/> Completion of a minimum three-year programme at upper secondary school, six years' work experience, of which at least 3 years must have been in a field related to the subject of the programme chosen, and evidence of ability to study by taking the GMAT exams.		
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6. Work experience

The application shall only be considered complete once the documents listed below have been submitted.

Enclosures required:

- Curriculum vitae
- A copy of your graduation certificates
- A copy of your certificates of employment
- 1 passport photo (please send an electronic copy of the photo (300 dpi) by e-mail to weiterbildung@uni.li and attach one photo to the application form (write your name on the back)

Cancellation Rights

You may cancel your registration without charge up to eight weeks before the course begins. If you cancel your registration up to four weeks in advance, 30% of the total fee will be charged. For cancellations made up to two weeks in advance, a charge equivalent to 50% of the total fee will be incurred. Cancellations made thereafter will be subject to the full course fee.

Substitute participants will be accepted without any additional charge if the minimum admission requirements are satisfied. The competent authority at the University of Liechtenstein shall determine eligibility for admission. Notice of cancellation must be sent by registered post. The date on the envelope will be the relevant date.

Data Protection Notice

The University of Liechtenstein has the right to collect and electronically process any personal data required to carry out its functions. It may in particular make the data available to course participants and course lecturers.

Right of Rescission

Consumers within the meaning of the Consumer Protection Act (*Konsumentenschutzgesetz*, Law Gazette 2002, No 164) have a right to rescind the contract within seven working days of receipt of registration confirmation, provided that contract negotiation and conclusion were conducted exclusively using means of distance communication as defined in the Distance Selling Act (*Fernabsatzgesetz*, Law Gazette 2002, No 71). A working day is any day of the year, which is not Good Friday, a Saturday, a Sunday or a public holiday. The date post-marked on the envelope or the date of your e-mail or fax will be the relevant date.

By signing below

- I certify that all of the information provided above is correct;
- I acknowledge that the application will be binding upon submission, and that the Student Regulations (*Studierendenordnung*), the Study and Assessment Regulations (*Studien- und Prüfungsordnung*) and the Disciplinary Code (*Disziplinarordnung*) must be observed;
- I certify that I am generally liable for paying the tuition fees in full as sole debtor or as co-debtor where my employer has undertaken the duty to pay.

Place and date

Applicant's signature

We undertake to pay the tuition fees to the amount stated above.

Employer's signature and company stamp